**Vendor Agreement for Monster Hall Music Fest 2024**

From: Monster Hall Music Fest 2024

 218967 County Road F

 Unity, WI 54488

 (715) 770-9808

 monsterhallevents@gmail.com

This Vendor Agreement is effective as of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date), by

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Vendor Name)

And with MONSTER HALL EVENTS LLC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date),

by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**The deadline to submit an application for vendor consideration is no later than May 19, 2024. After May 19, 2024 Vendor pricing will be gate Vendor pricing.**

**See Attached Vendor price sheet.**

**Hours of Operation** Monster Hall Music Fest 2024 Hours are Thursday 3pm-12am and Fridays and Saturday Noon-1am. This year’s Festival dates are June 6, 7 and 8. Vendors to stay open until 2 hour before close, unless otherwise notified by Event Organizer vendor is expected to be open during the required time. Event is rain or shine event so you will need to be prepared for any inclement weather. No early teardowns will be allowed unless it is preapproved by event organizer.

**Payment** Amount is due upon signing and acceptance of this agreement by event organization. The payment will need to be cash, cashier check, money order or check payable to MONSTER HALL EVENTS LLC and add in the memo Monster Hall Music Fest 2024. Please note: MONSTER HALL EVENTS LLC will only accept personal or business checks up to 30 days prior and any NSF checks will be charged an additional $40 and you will lose your site. This will be a flat fee and vendor will retain 100% of product sales. Our spaces will be limited and will be on a first come first serve basis, so spots may fill quickly. The goal is to not overlap having vendors selling same products so this should keep sales fair for each vendor. Each Vendor is responsible for taking cash, credit for their products, so be prepared with correct money (we are not a bank) or setup for taking credit cards. We will not be doing tickets for any products, items or crafts. MONSTER HALL EVENTS LLC reserves strict and all rights to all Food and Beverages on the Grounds! Absolutely no food or beverage vendors allowed on any sites and vendors doing so will be removed without refunds! All sites are Primitive none electrical sites.

**Required** Each vendor will be responsible to pay their own Wisconsin Sales Tax and MONSTER HALL EVENTS LLC CANNOT BE held liable for your Sales and Sales Tax for your products and services. Also each vendor is responsible to carry their own vendor liability insurance. These documents should show coverage for MONSTER HALL EVENTS LLC with the event dates and may be requested upon agreement/payment or prior to set up. Also a detailed list of goods you will be selling so we have no Vendors are overlapping products. Event organizers will contact you if we find any items would be

Deemed unapproved. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Initial)

**Vendor Site Cost** Each site is approximately 12’x12’. Early Bird Pricing May 19, 2024 and prior is $100 for all 3 days. After May 19, 2024 Pricing is $150. The price includes (2) 3 Day Passes for Employee’s. Any additional Passes will need to be purchased through an Official Monster Hall Ticket Outlet.

**Appearance** Each vendor is responsible to keep their space clean, organized, and hazard free. If your space requires special clean up that will be done by festival owners, vendor will be subject to incur additional cost and a bill be sent to you. Displays and Signs

Should all be free standing and visible but not to block or prevent view of other vendors. Also they should not in any way create a hazard to event guests.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Initial)

**Additional Services** If you require additional services you can contact us throughout the event and we will see if we can accommodate your requests and depending on what the request is may require additional fees.

We will provide trash cans, bags and pickup for general trash. Vendors are however responsible for any grease waste disposal, we will not have this option available. Also any other special waste disposal required during setup, in progress, or post event will result in additional fee to you.

MONSTER HALL EVENTS LLC does not provide cold storage units for ice or food.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Initial)

**Insurance** Each vendor is responsible for insurance coverage on any equipment or property brought onto the grounds. Monster Hall Music Fest 2024 nor MONSTER HALL EVENTS LLC accepts any liability for lost, stolen, or damaged property and is not required to carry additional insurance coverage to cover vendor’s personal or property liability. For insurance purposes we will not allow any pets on grounds or in vendor area no exceptions.

**Excuse of Obligation** Vendors that cancel their obligation to event must be in writing 30 days prior to event to receive partial reimbursement of vendor fee. Partial reimbursement will be 50% of paid site amount. If not canceled in writing 30 days prior, vendor shall forfeit all monies paid.

**Entire Agreement** This agreement contains the entire agreement of the parties, and there no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this agreement. This agreement supersedes any prior written or oral agreements between parties.

**Installation and Tear down** Vendors setup time will have access to their site 1 hour prior to gate opening. MONSTER HALL EVENTS LLC cannot be held responsible for lost, stolen or broken items. All Vendor tear down and removal must be immediately following final date Vendor is on site.

I hereby acknowledge the guidelines of said contract, and agree to this is as a binding contract once it is signed by both parties.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Initial)

Spot Reservation #\_\_\_\_\_\_\_\_

Payment Amount:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contract Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MONSTER HALL EVENTS LLC Rep Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_